



# GENERAL POLICE ORDER CLEVELAND DIVISION OF POLICE



ORIGINAL EFFECTIVE DATE: March 23, 2005	REVISED DATE: September 9, 2015	NO. PAGES: 1 of 1	NUMBER: 1.1.34
SUBJECT: <p style="text-align: center;">AUTOMATED EXTERNAL DEFIBRILLATORS</p>			
ASSOCIATED MANUAL:		RELATED ORDERS:	
CHIEF OF POLICE: <p style="text-align: center;"><i>Calvin D. Williams, Chief</i></p>			

**PURPOSE:** To assign responsibility for proper maintenance of the Automated External Defibrillators (AEDs) located within Division of Police facilities.

**POLICY:** The Cleveland Division of Police shall routinely check the working condition of the AED machines located within its facilities and ensure that all AED machines are in proper ready condition.

**PROCEDURES:**

- I. *The officer-in-charge (OIC) of districts, bureaus, or units located in Division of Police facilities with AED machines shall ensure that performance checks are conducted. Division of Correction personnel will ensure that performance checks are conducted on AED machines located within Police Headquarters, excluding the AED located in the Gymnasium Unit.*
  
- II. *AED performance checks shall be conducted at least once a month.*
  - A. Performance checks and notations of the expiration of the pads and batteries shall be documented on the “Operator’s Checklist”.
  - B. If the LED message, on the handle of the AED, indicates anything other than “OK”, Emergency Medical Services (EMS) shall be notified immediately at 664-6029 or 664-2555, if previous number is not answered.
  
- III. The Communications Control Section (CCS) shall be notified immediately if an AED is deployed and used for an emergency situation. CCS shall notify EMS and advise them of the use of the AED machine.